

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

NOVEMBER 29, 2016

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Mrs. Widdis, Board President, at 7:00 P.M.

A. ROLL CALL

Mrs. Widdis - President	Mr. Grant - 7:31 P.M.	Mr. Parnell
Mr. Dangler - Vice President	Dr. Critelli	Mr. Covin
Mrs. George	Mr. Zambrano	Rev. Bennett

Administrator's Present

Dr. Salvatore	Dr. Freeman	Mr. Genovese
Mrs. Valenti	Dr. Dudick	

Also Present

Richard D. McOmber, Esq. – Board attorney
David Kaplan and Darin Valentine, Wiss and Company

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Widdis, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Widdis made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for

C-1. **STATEMENT TO THE PUBLIC (continued)**

discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

David Kaplan, Wiss and Company, thanked the administration and the Board of Education for all of their cooperation in preparation for the audit process. He stated that there are 3 major areas that are audited and reported on. In all 3 areas the district received an unmodified opinion which is the highest rating you can receive.

Darin Valentine reported to the Board that the Board's general fund balance increased by \$1.1 million which remains within the 2% cap. Additionally the internal service fund deficit from 2015 was reduced by \$300,000 and is now down to \$1.9 million. Food Service remains very strong and Sodexo has met their guarantee of \$406,000. He also reported on the Board's share of PERS and TPAF liability in the amount of \$38 million and \$244 million respectively. There are 2 areas where a Corrective Action Plan is required. The first is with bank reconciliations, understanding that there was a change in Treasurers. As a result some of the reports were late. The second item is the reporting of a previous audit done by the State of New Jersey regarding consolidated monitoring. Due to the fact that these were federal programs they were required to mention them in the audit.

Motion was made by Mr. Parnell, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (C-3).

Ayes (8), Nays (0), Absent (1) Mr. Grant

C-3. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:11 P.M.**

That the Board approve the following Resolution -

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

C-3. **RESOLUTION FOR CLOSED EXECUTIVE SESSION (continued)**

WHEREAS, the Long Branch Board of Education wishes to discuss the **suspension of Larry Morris and Howard Coleman, attorney/client privilege to discuss the concerns regarding Dr. JanetLynn Dudick and LBAA negotiations** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Grant)
Date: November 29, 2016

The Board returned to open session at 8:30 P.M. Mr. Grant arrived to the Executive Session meeting at 7:31 P.M.

ROLL CALL

Mrs. Widdis - President	Mr. Grant	Mr. Parnell
Mr. Dangler - Vice President	Dr. Critelli	Mr. Covin
Mrs. George	Mr. Zambrano	Rev. Bennett

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of October 18, 2016
- Executive Session minutes of October 18, 2016
- Regular Meeting minutes of October 19, 2016

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY17 AUGUST AND FY17 SEPTEMBER TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY17 August and FY17 September Transfers as listed be approved for the months ending August 31, 2016 and September 30, 2016.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: November 30, 2016

2. **BOARD SECRETARY'S REPORTS - AUGUST 31, 2016 AND SEPTEMBER 30, 2016**

I recommend the Board approve the Board Secretary's Reports for the months ending August 31, 2016 and September 30, 2016 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - FEBRUARY 28, 2016, MARCH 31, 2016, APRIL 30, 2016, MAY 31, 2016, JUNE 30, 2016, JULY 31, 2016, AUGUST 31, 2016 AND SEPTEMBER 30, 2016**

I recommend the Board approve the Reports of the Treasurer for the months ending February 28, 2016, March 31, 2016, April 30, 2016, May 31, 2016, June 30, 2016, July 31, 2016, August 30, 2016 and September 31, 2016 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/ BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the August 31, 2016 and September 30, 2016 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of February 28, 2016, March 31, 2016, April 30, 2016, May 31, 2016, June 30, 2016, July 31, 2016, August 31, 2016 and September 30, 2016 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: November 30, 2016

Motion was made by Mr. Covin, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (E6).

Ayes (6), Nays (0), Abstain (3) Mr. Dangler, Mr. Grant and Dr. Critelli, Absent (0)

6. **BILLS AND CLAIMS – SEPTEMBER 2 - 30, 2016, OCTOBER 5 - 31, 2016 AND NOVEMBER 1 - 30, 2016 FOR BILL DANGLER, AVERY GRANT, MICHELE CRITELLI, Ed.D AND CHRIST THE KING**

That the Board approve the September 2 - 30, 2016, October 5 - 31, 2016 and November 1 - 30, 2016 bills and claims for Bill Dangler, Avery Grant, Michele Critelli, Ed.D. and Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (E7).

Ayes (7), Nays (0), Abstain (2) Mr. Zambrano and Mr. Parnell, Absent (0)

7. **BILLS AND CLAIMS – SEPTEMBER 2 - 30, 2016, OCTOBER 5 - 31, 2016 AND NOVEMBER 1 - 30, 2016 FOR ARMAND ZAMBRANO AND JIM PARNELL**

That the Board approve the September 2 - 30, 2016, October 5 - 31, 2016 and November 1 - 30, 2016 bills and claims for Armand Zambrano and Jim Parnell (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mr. Parnell, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (E8).

Ayes (7), Nays (0), Abstain (2) Mr. Covin and Rev. Bennett, Absent (0)

8. **BILLS AND CLAIMS – SEPTEMBER 2 - 30, 2016, OCTOBER 5 - 31, 2016 AND NOVEMBER 1 - 30, 2016 FOR DONALD COVIN AND CAROLINE BENNETT**

That the Board approve the September 2 - 30, 2016, October 5 - 31, 2016 and November 1 - 30, 2016 bills and claims for Donald Covin and Caroline Bennett (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

9. **BILLS AND CLAIMS – SEPTEMBER 2 - 30, 2016, OCTOBER 5 - 31, 2016 AND NOVEMBER 1 - 30, 2016 EXCLUDING BILL DANGLER, AVERY GRANT, MICHELE CRITELLI, Ed.D, ARMAND ZAMBRANO, JIM PARNELL, DONALD COVIN, CAROLINE BENNETT AND CHRIST THE KING**

I entertain a motion that the Board approve the September 2 - 30, 2016, October 5 - 31, 2016 and November 1 - 30, 2016 bills and claims excluding Bill Dangler, Avery Grant, Michele Critelli, Ed.D., Armand Zambrano, Jim Parnell, Donald Covin, Caroline Bennett and Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

10. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – OCTOBER 31, 2016**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for October 31, 2016 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

11. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF OCTOBER 31, 2016**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of October 31, 2016 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. SUPERINTENDENTS REPORT

1. RECOGNITION OF ACHIEVEMENT

The following students were winners of the Veteran's Day Essay Contest for 2016 sponsored by the City of Long Branch. Each winner will receive a \$100 bond.

High School - VPA	-	MARIANA DOSSANTOS	-	Grade 10
Middle School - Leadership	-	JUSTIN CRUZ DEJESUS	-	Grade 6
George L. Catrambone School	-	JAVIER GUZMAN	-	Grade 3

Dr. JanetLynn Dudick, Ph.D., Jennifer Steffich, and Dr. Renee Whelan have been selected to participate in Reaching Potentials through Recommended Practices (RP²) 2016-2017 offered by the New Jersey Department of Education (NJDOE), Office of Special Education Programs (OSEP) and Division of Early Childhood (DEC), in partnership with Early Learning Technical Assistance Center (ECTA Center). RP² will provide professional development, technical assistance, and ongoing support to each selected school district in implementing, scaling-up and sustaining the DEC Recommended Practices for improving outcomes for young children with or at-risk for delays or disabilities.

2. PRESENTATION OF AWARDS

A) DISTRICT VOLUNTEERS - PARENTS

Yolanda Umana
Santa Martinez
Juana Lopez Garcia
Olivia Dangler
Kahala Wilson
Jussara Gomes

B) TEACHER OF THE MONTH - OCTOBER

TARIK MORRISON, 5th Grade Teacher, George L. Catrambone School, presented by Mrs. Widdis

C) SUPPORT STAFF OF THE MONTH - OCTOBER

JAMES SWEENEY, Safe School Officer, High School, presented by Mrs. Widdis

3. STUDENT COUNCIL LIAISON'S REPORT

4. SCHOOL PRESENTATION

The Amerigo A. Anastasia School will make a presentation about an organization called Kids 4 A Kause. The Anastasia School is the pilot school for this wonderful group and has already been making a schoolwide effort in fundraising for a special veteran's group. This is the first of several organizations that will be helped by the entire Anastasia School community. The presentation will include a video, created by Ms. Hennelly, highlighting the rehearsals, fundraising, and the great schoolwide effort to make this project a success and a performance by the Anastasia Chorus and Dance Team. In finale, the students will present an original song written by Mrs. Zwerin for Kids 4 A Kause.

Dr. Salvatore reviewed the Agenda with the Board.

G. GENERAL ITEMS

Update on Operation and Management Committee

Mr. Genovese gave a brief report regarding the bond sale in January and an update on the project.

Update on Finance Committee

Mrs. George provided the Board with a summary of the topics discussed in the Finance Committee.

Update on Instruction and Programs Committee

Dr. Salvatore explained that there will be an update on the Instruction and Program Committee in January.

Update on Communications/Security Committee

Dr. Salvatore explained that there will be an update on the Communications/Security Committee in January.

1. MONMOUTH UNIVERSITY POOL RENTAL

I recommend the Board approve/ratify the agreement with Monmouth University for the use of its pool for the Long Branch High School swim team for the 2016-2017 season at a cost not to exceed \$10,880.00 plus a \$1,000.00 security deposit.

2. ACCEPTANCE OF THE 2016 AUDIT AND CORRECTIVE ACTION PLAN

I recommend the Board accept the audit as presented by David Kaplan of Wiss and Company and the Boards Corrective Action Plan for the implementation of the recommendations (**APPENDIX G-1**).

3. APPROVAL TO SUBMIT THE FORM M-1 AND COMPREHENSIVE MAINTENANCE PLAN REPORT TO THE COUNTY OFFICE

I recommend the Board ratify the submission of the Long Branch school district Form M-1 and "Comprehensive Maintenance Plan Report" to the New Jersey Department of Education, Monmouth County office.

4. APPROVAL TO ACCEPT NON-PUBLIC SCHOOL SECURITY PROGRAM - ENTITLEMENT NOTICES AND PROGRAM GUIDANCE FOR THE 2016-2017 SCHOOL YEAR

I recommend the Board approve the acceptance of the Nonpublic School Security Program-Entitlement Notices and Program Guidance for the 2016-2017 school year as indicated below:

<u>School</u>	<u>Security</u>
Ma'or Yeshiva HS for Boys	\$1,500.00
Seashore School	\$2,950.00
TOTAL	\$4,450.00

G. **GENERAL ITEMS (continued)**

4. **APPROVAL TO ACCEPT NON-PUBLIC SCHOOL SECURITY PROGRAM - ENTITLEMENT NOTICES AND PROGRAM GUIDANCE FOR THE 2016-2017 SCHOOL YEAR (continued)**

I recommend the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

5. **APPROVAL OF AGREEMENT WITH WILLIAM PATERSON UNIVERSITY**

I recommend the Board approve/ratify the agreement with William Paterson University to designate the George L. Catrambone School as a Professional Development School and a member of the Professional Development School Network. The agreement will, to name a few terms, provide school faculty to work with WPU teacher education candidates; participate in the governance of the College's PDS Network and the PDS will host on-site pre-service courses for WPU teacher education candidates designed to enhance the application of academic coursework to actual teaching practices. The agreement will remain in effect from September, 2016 until June 30, 2017 at a total cost not to exceed \$10,000 which will be paid for by Title III funds.

6. **APPROVAL OF CONSULTING SERVICES AGREEMENT**

I recommend the Board approve/ratify the agreement with The College of New Jersey (TCNJ) through its Center for Excellence in STEM Education for consulting services designed to assist Pre-K through 12 educational institutions in delivering science, technology, engineering and mathematics instruction. The Center offers written and digital materials, including but not limited to, curricula, classroom lesson plans, presentation materials and educational kits that facilitates the delivery of STEM instructions. The agreement will be in effect from December, 2016 through June, 2017 at a cost not to exceed \$6,700.00 which will be paid for by Title II funds.

7. **APPROVAL OF AGREEMENT WITH WELLSRING CENTER FOR PREVENTION**

I recommend the Board approve the agreement with Wellspring Center for Prevention for programming and services for students. The goal of the program is to prevent substance abuse and anti-social behavior in elementary school children in the 3rd grade. Programs will be implemented for early elementary youth and their parents/guardians which will increase social, self-management and resistance skills in addition to family management skills. The agreement will be in effect from January 1, 2017 to December 31, 2017 and will be paid through Monmouth County Department of Human Services Division of Mental Health & Addiction Services, 2017 State Grant Funds. There is no cost to the district.

8. **APPROVAL OF PARTICIPATION AGREEMENT WITH ESCNJ AND NJASBO**

I recommend the Board approve the agreement to participate in the Alliance for Competitive Telecommunications with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System and the New Jersey Association of School Business Officials (NJASBO). The services provided under this agreement may provide dial tone/local calls, regional toll calls, long distance toll calls and voice over internet protocol. The program also includes wide area network connections, internet access and hosted phone and fax services.

G. **GENERAL ITEMS (continued)**

9. **APPROVAL TO ACCEPT 2016 NJAHPERD MINI GRANT**

I recommend the Board accept the New Jersey Association for Health, Physical Education, Recreation and Dance 2016 mini grant awarded to the Long Branch High School for Ms. Danielle Thomas' proposal Smart Move in the amount of \$999.95.

I recommend the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

10. **APPROVAL TO FILE FY2016 NCLB CARRYOVER**

I recommend the Board approve the filing of the FY2016 No Child Left Behind Act grant carry-over application in the amount of \$367,892. The breakdown is as follows:

TITLE I Part A	\$ 54,195
TITLE II Part A	\$188,423
TITLE III	\$104,825
TITLE III Imm.	\$ 20,449

I recommend the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

11. **APPROVAL TO ACCEPT FY2016 PERKINS GRANT**

I recommend the Board approve the acceptance of the FY2016 Perkins grant in the amount of \$40,316.

I recommend the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

12. **APPROVAL OF TRANSPORTATION SERVICES WITH ESSEX REGIONAL EDUCATIONAL SERVICE COMMISSION**

I recommend the Board approve transportation to/from YCS Grace Hall, Newark, New Jersey for one Middle School student (ID# 010039009) residing in a group home. Transportation will be provided from October 20, 2016 to June 15, 2017 at a per diem cost of \$197.80 for 149 days at a total not to exceed \$29,472.20.

13. **APPROVAL OF TRANSPORTATION JOINTURE WITH MOESC**

I recommend the Board approve transportation routes with Monmouth-Ocean Educational Services Commission for the 2016-2017 school year as follows:

Special Ed/Vocational/Homeless	\$ 870,877.40
Non Public	\$ 216,946.27
ESC Management fees (5%)	\$ 54,391.18
	\$1,142,214.85

G. GENERAL ITEMS (continued)

14. APPROVAL OF TRANSPORTATION JOINTURE WITH EATONTOWN BOARD OF EDUCATION

I recommend the Board approve the transportation jointure with the Eatontown Board of Education for a tuition in student, to/from the Audrey W. Clark School, Alternative program at a cost of \$20.16 per diem for a possible 130 days paid for by the Eatontown Board of Education.

15. APPROVAL OF PROFESSIONAL DEVELOPMENT AGREEMENT

I recommend the Board approve the agreement with Kristin Gristina, LLC to provide professional development in small group differentiated reading instruction to support Middle School and High School teachers of English language learners. The training will be conducted on December 6, 2016, January 17 and 24, 2017, February 13 and 21, 2017 and April 4, 2017 at a cost not to exceed \$4,800.

16. APPROVAL OF PERFORMANCE OF DISTRICT EMERGENCY EVACUATION DRILLS FOR THE 2016/2017 SCHOOL YEAR (APPENDIX G-2)

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Department of Education in the State of New Jersey requires that two (2) emergency evacuation drills be conducted every school year in accordance with New Jersey Administrative Code N.J.A.C. 6A:27-11.2 and,

WHEREAS, said drills must be recorded and documented in the Board of Education minutes,

NOW THEREFORE BE IT RESOLVED, that said drills were performed and documented as per **APPENDIX G-2** and will be made a part of the permanent minutes upon Board approval.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: November 30, 2016

17. APPROVAL TO FILE THE NEW JERSEY DEPARTMENT OF AGRICULTURE'S JETS PLAY 60 "EAT RIGHT, MOVE MORE" PROGRAM APPLICATION

I recommend the Board approve the filing of the Jets Play 60 "Eat Right, Move More" Program application on behalf of the Amerigo A. Anastasia School in the amount of up to \$15,000.

I recommend the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

18. APPROVAL TO SUBMIT FY2018 PRE-SCHOOL BUDGET

I recommend the Board approve the submission of the FY2018 Pre-School budget to the New Jersey Department of Education.

19. APPROVAL OF BOND REFERENDUM RESOLUTION

I recommend the Board approve the Resolution authorizing the sale of bonds in the amount of \$6,940,000 for the completion of renovations to the Historic High School - **APPENDIX G-3.**

20. GIFTS TO SCHOOLS

I recommend the Board accept the following gifts to schools indicated:

Donated by:

New Jersey Natural Gas	\$ 300.00 in School Supplies
United Way of Monmouth County	\$ 200.00 in School Supplies
LBSEA	\$ 100.00 Monetary Donation
Junior Achievement of NJ	\$1,010.00 for transportation costs for the African American Culture Club

H. PERSONNEL ACTION - (*pending fingerprints)

1. RESOLUTION - EMPLOYEE SUSPENSIONS WITH PAY

I recommend the Board approve the Resolution to suspend Larry Morris and Howard Coleman as listed on **APPENDIX H-1, APPENDIX H-2.**

2. APPOINTMENT OF CERTIFIED STAFF:

I recommend the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements: a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

BRIDGET O'NEILL

English Teacher
High School
BA, Step 2
\$52,736

Certification: Teacher of English
Education: Jersey City University
Replaces: J. Williams, resigned
(Acct#:15-140-100-101-000-01-00)(UPC#: 0933-01-ENGLS-TEACHR)
Effective: Pending fingerprint approval

H. **PERSONNEL ACTION - (continued)**

3. **RETIREMENTS**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

ROSALY BORRERO, SR., High School custodian, effective February 1, 2017. Mr. Borrero has a total of 26 years of service.

PETER BUCHANAN, High School custodian, effective January 1, 2017. Mr. Buchanan has a total of 18 years of service.

4. **APPOINTMENT OF CUSTODIANS**

I recommend the Board approve the employment of the following named individuals as Custodians for the 2016-2017 school year.

JESUS GALARZA, High School, at a salary of \$33,871, step 1, effective: 1/3/17 (Acct#:11-000-262-100-000-01-00)(UPC#:1007-01-OFB&G-CUST10).

DANE MARTIN, George L. Catrambone School, at a salary of \$33,871, step 1, effective: 2/1/17 (Acct#:11-000-262-100-000-09-00)(UPC#:0620-09-OFB&G-CUST12).

5. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the resignation of the following individuals:

LINDA BENNETT, 21st Century Community Learning Afterschool Program teacher, effective October 26, 2016.

ROSALY BORRERO, SR., High School night crew chief, effective February 1, 2017.

ANGELINE FLORES, Audrey W. Clark School Lead to Succeed tutor, effective November 1, 2016.

BRENDA ITZOL, 21st Century Community Learning Afterschool Program teacher, effective October 30, 2016.

JESSICA RODRIGUEZ, 21st Century Community Learning Afterschool Program teacher, effective October 30, 2016.

ROBERT STOUT, 21st Century Community Learning Afterschool Program teacher, effective November 7, 2016.

NOEMIA VIDAZINHA, 21st Century Community Learning Afterschool Program teacher, effective October 26, 2016.

KARAN DEGRAW, 21st Century Community Learning Afterschool Program teacher, effective November 23, 2016.

Mrs. George – Why are there so many resignations for the 12st Century grant?

Dr. Salvatore – Many people did not realize the extent of the work that is required under the grant.

6. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individuals:

ENYE CARTER-NEVILLE, 21st Century Community Learning Center project director, effective November 30, 2016, or sooner if a suitable replacement is found.

BRIAN ROONEY, High School teacher, effective November 18, 2016.

JACLYN WILLIAMS, High School teacher, effective December 11, 2016, or sooner if a suitable replacement is found.

REBECCA FRANKOSKI, High School teacher, effective November 25, 2016.

MICHAEL MARTIN, Treasurer of School Monies, effective November 30, 2016.

H. **PERSONNEL ACTION - (continued)**

7. **APPOINTMENT OF TREASURER AND APPROVAL OF SIGNER FOR SCHOOL WARRANT AND PAYROLL ACCOUNTS**

I recommend the Board approve the appointment of Ron Mehlhorn as the Treasurer of School Monies at an annual salary of \$9,800, pro-rated, and further as a signer for the school warrant and payroll accounts effective December 1, 2016.

8. **STAFF TRANSFER FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the staff transfer as listed:

BETH GREGORY, from Lenna W. Conrow School teacher to Amerigo A. Anastasia School teacher.

ALFRED BURRELL, from George L. Catrambone School custodian to High School custodian.

9. **ANNUAL STIPEND POSITIONS – 2016-2017 School Year**

I recommend the Board approve/ratify the following stipend appointments:

DISTRICT

Black Seal Boiler License

\$550.00

Joe Lebron

Equipment Operators

\$25.00/hr.

Cesare Iengo, Kristopher Parker, Robert Stout,
Jack Stovall, Nicholas Tranchina

New Hope Tutorial Program

Teacher

Brenda Itzol

\$24.21/hr

Student Tutor

Sharee Lambert

\$ 8.24/hr

HIGH SCHOOL

Crew Chief, nights

Alfred Burrell

\$1,450.00*

*(prorated Feb. 1-June 30, 2017)

National Honor Society advisors

Jenna Camacho, Erin Lamberson

\$668.50 each

Westwood Players Asst/Stage Mgr. (fall)

Anton DeLuca

\$25.00/hr (max. 25 hrs)

GREGORY SCHOOL

Lunchroom Monitor

Elvia Franco

\$21.36/session

10. **STIPEND APPOINTMENT – 2016-2017 School Year**

I recommend the Board approve/ratify the following stipend appointment:

6th Period

Raleigh Woodruff

\$4,500.00

H. **PERSONNEL ACTION - (continued)**

11. **COACHING/ATHLETIC STIPEND POSITIONS – WINTER 2017**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments:

Cheerleading

Middle School Asst. Coach Jessica Alonzo Step 6 \$2,395.00

HS/MS Athletic Event Workers

per athletic event fee schedule

Anissa Berry, Mary Boyce, Bruce Clay, Blair Kiss,
Veronica Billy, Margaret Johnson, Nancy Jones,
Peter Spina, Nancy O'Toole, Angela Olivadoti,
Gloria Pizarro, James Reilly, Twana Richardson, Kevin Schaubert

12. **ATHLETIC EXTRA-CURRICULAR STIPEND POSITIONS - 2016-2017 School Year**

I recommend the Board approve/ratify the following athletic extra-curricular stipend appointments:

ELEMENTARY MINI-CAMP ADVISORS

\$1,100.00/season

Cheerleading/Dance (AAA)

Brenda Itzol, Jessica Rodriguez

Track (GRE)

Suraya Kornegay, Jack Stovall

Wrestling (MS)

Douglas Cornell

Baseball (GRE)

Jeremy Martin, James Reilly

Softball (AAA)

Laura Bland, Samantha Gallo

Field Hockey (MOR)

Gina Zinski, Elisa Perez

Soccer, Boys (MOR)

Brian Howell, Gina Vodola

Soccer, Girls (AAA)

Katherine Gooch, Jessica Wegelin

Volleyball, Boys (GRE)

Brenda Itzol, Richard Ricigliano

Volleyball, Girls (GRE)

Edna Newman, Cari Rock

Basketball, Boys (GRE)

Tarik Morrison, Joseph Whalen

Basketball, Girls (AAA)

Katherine Gooch, Elisa Perez

H. **PERSONNEL ACTION - (continued)**

13. **FUNDED PART-TIME AND STIPEND POSTIONS - 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following funded stipend appointments:

21st Century Community Learning Center Afterschool Program

Security

Enye Carter-Neville \$15.00/hr.

Administrative Support/Secretary

Molly Guzman \$20.29/hr.

BEFORE/AFTER SCHOOL PROGRAMS \$24.21/hr.

GEORGE L. CATRAMBONE SCHOOL

Readers Theater, K-3

Maria Maisto, Maria Manzo

Title I English/Language Arts/Math

Kelli Napolitano

GREGORY SCHOOL

Title I Mathematics, Gr. 3

Erica Krumich

Title 1 English/Language Arts, Gr. 3

Michelle Esten, Cari Rock

Title 1 English/Language Arts, Gr. 1-2

Erica Krumich, Christina Marra, Caitlyn Mielcarek

Enrichment

Michelle Esten, Michael McLaughlin, Cari Rock

LitPE

Jolie DellaValle, Gregory Penta

Mrs. George – Is Mrs. Carter becoming Security for the 21st Century grant program?

Dr. Salvatore – Yes. She will be resuming her position of Instructional Assistant.

14. **APPROVAL OF LBFT MEMORANDUM OF AGREEMENT AND SALARY GUIDES FOR JULY 1, 2016 THROUGH JUNE 30, 2017**

I recommend the Board approve/ratify the Long Branch Federation of Teachers Memorandum of Agreement and Salary Guides for July 1, 2016 through June 30, 2017 (which will be labeled **APPENDIX H-3** and made part of the permanent minutes upon Board approval).

Mr. Dangler gave a brief overview of the guide cost out at 3.25% as agreed upon. This is a one year contract that ends June 30, 2017.

H. PERSONNEL ACTION - (continued)

15. SUBSTITUTE TEACHERS

I recommend the Board approve the following substitute teachers:

Dorothy Westhead
Leigh Steinberg
Todd Golub

John Rogers
Carmen Peterson
William George

16. SUBSTITUTE INSTRUCTIONAL ASSISTANTS

I recommend the Board approve the following substitute instructional assistants:

Dorothy Westhead
Jaime Reilly
Ursula McGuire*

Renee Moore
Bianca Loiseau*
Dominique Quaglia*

17. SUBSTITUTE SECRETARY

I recommend the Board approve the following substitute secretaries:

Ursula McGuire*

Maria Serrao

18. SUBSTITUTE CUSTODIAN

I recommend the Board approve the following substitute custodians:

Rickey Boston
Brenda Williams*

Ricky Hutchinson*

19. SUBSTITUTE CORRIDOR AIDE

I recommend the Board approve the following substitute corridor aide:

Vito Marra

Ursula McGuire*

20. FAMILY/MEDICAL LEAVE OF ABSENCES

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-4.**

21. CHANGE OF TRAINING LEVEL

I recommend the Board approve a change in training level for the following individual effective December 1, 2016.

TANISHA ALLBRIGHT, Lenna W. Conrow School teacher, to move from BA +30 to MA on teacher's salary guide.

TRACEY CISTARO, Morris Avenue School teacher, to move from MA to MA +30 on teacher's salary guide.

ELIZABETH KAELI, George L. Catrambone School teacher, to move from BA to MA on teacher's salary guide.

BENITA HOLT, Middle School teacher, to move from MA to MA +30 on teacher's salary guide.

H. PERSONNEL ACTION - (continued)

22. ATTENDANCE AT CONFERENCES / MEETINGS

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-5**.

23. APPROVAL TO CHARGE SALARIES TO FEDERAL GRANTS FOR FY2017

I recommend the Board approve/ratify the following individuals and their respective allocation of federal salaries to be charged to the federal grant for FY2017 as listed:

<u>Name</u>	<u>Grant</u>	<u>Amount</u>
Kelly Disler	IDEA Preschool	\$34,587.00

24. APPROVAL OF ANNUAL STIPEND

I recommend the Board approve a stipend for Gary Vecchione in the amount of \$10,000 for annual seasonal winter operations.

Dr. Salvatore discussed with the Board the possibility of including Gary Vecchione's stipend as part of his contractual salary.

The consensus of the Board was not to pursue this at this time.

25. APPROVAL TO RATIFY COACHES SALARY GUIDE

I recommend the Board ratify the approval of the coaching salary guides effective November 1, 2016 as listed on **APPENDIX H-6**.

26. POLICY COMMITTEE MEETING – SECOND AND FINAL READING

The following items were agreed upon by the consensus of the Governance Committee and are recommended to the full Board for approval: Chairperson: Mary L. George

Update of Policy #0167 -	Public Participation in Board Meetings
Update of Policy #0168 -	Recording Board Meetings
Update of Policy #2422 -	Health and Physical Education
Update of Policy #2425 -	Physical Education
Update of Policy #5111 -	Eligibility of Resident/Nonresident Students
Update of Policy #5310 -	Health Services
Update of Policy #5330.01 -	Administration of Medical Marijuana
Update of Policy #8462 -	Reporting Potentially Missing or Abused Children
Update of Policy #8550 -	Outstanding Food Service Charges
Update of Regulation #2431.2 -	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad

I. STUDENT ACTION

1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1**.

I. **STUDENT ACTION (continued)**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3**.

4. **RECOMMENDATION FOR STUDENT PLACEMENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve the following students for placement and transportation for the 2016-2017 school year.

**PROJECT ENTERPRISE, LLC. SOCIAL SKILLS
JACKSON, NEW JERSEY**

Tuition: \$58.00/Day

Transportation

Effective Dates: 9-12-2016 to 6-30-2017

ID#: 5291466536, classified as Eligible for Special Education and Related Services

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$52,120.64/Student

Transportation

*Extraordinary Services: \$23,562.00/Student

Effective Dates: 9-6-2016 to 6-22-2017

ID#: 6909076005, classified as Eligible for Special Education and Related Services

**CHILDREN'S CENTER OF MONMOUTH
NEPTUNE, NEW JERSEY**

Tuition: \$45,857.76/Student

Transportation

*Extraordinary Services: \$24,960.00/Student

Effective Dates: 10-11-2016 to 6-16-2017

ID#: 6909076005, classified as Eligible for Special Education and Related Services

**LEGACY TREATMENT SERVICES AND MARY A. DOBBIN'S SCHOOL
MOUNT HOLLY, NEW JERSEY**

Tuition: \$262.82/Day

Transportation

*Extraordinary Services:

Effective Dates: 10-4-2016 to 6-30-2017

ID#: 1468743304, classified as Eligible for Special Education and Related Services

**MOESC-BEST ACADEMY
TINTON FALLS, NEW JERSEY**

Tuition: \$43,860.00 /Student

Transportation

Effective Dates: 10/1/2016-6/30/2017

ID# 3801365586, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

4. **RECOMMENDATION FOR STUDENT PLACEMENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR (continued)**

SCHROTH SCHOOL (LADACIN)
WANAMASSA, NEW JERSEY

Tuition: \$52,725.00/Student

Transportation

*Extraordinary Services: \$17,304.90/Student

Effective Dates: 9-7-2016 to 6-21-2017

ID# 3589324665, classified as Eligible for Special Education and Related Services

5. **PUPIL PERSONNEL SERVICES CONSULTANTS -2016-2017**

I recommend the Board approve the Pupil Personnel Services Consultant for the 2016-2017 school year:

Summit Speech School

\$150.00/session

Essex Regional Educational Services Commission

\$43.30/hr.

6. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

October 19, 2016

COACHING/ATHLETIC STIPENDS - WINTER, 2017

High School - Freshman Boys Basketball Coach should have read Freshman Head Coach Boys Basketball. Freshman Cheerleading should have read Freshman Head Coach Cheerleading.

September 28, 2016

APPOINTMENT OF CERTIFIED STAFF

Rebecca Schwartz, Teacher, Anastasia School, MA Step 1, \$54,536. This should have read Lenna W. Conrow School.

LEAVE OF ABSENCE

SARA ORTIZ, Morris Avenue School instructional assistant from October 5, 2016 to November 18, 2016, should have read from November 9, 2016 to January 9, 2017.

STAFF TRANSFERS FOR THE 2016-2017 SCHOOL YEAR

Michelle Velasquez, from Amerigo A. Anastasia School instructional assistant to Audrey W. Clark School instructional assistant. She should not have been listed for transfer. She will remain at the Amerigo A. Anastasia School.

August 24, 2016

RECOMMENDATION FOR STUDENT PLACEMENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR

That the Board approve the following recommended students for placement and transportation the 2016-2017 school year; Coastal Learning Center/South - Howell, New Jersey - Tuition: \$52,102.64/Student. This should have read \$52,120.64/Student.

6. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

April 27, 2016

TRANSPORTATION RENEWALS - 2016 - 2017 SCHOOL YEAR

Contractor - Jay's - In District Routes -

JMFECLC - J1, J2, J3, J4, J6 - Renewal #2 - \$128,782.80. This should have read - \$128,660.40

Lenna W. Conrow School Preschool - L1, L2, L3, L4, L6, L7 - Renewal #2 - \$153,732.60. This should have read - \$153,585.00.

Morris Avenue Preschool - M1, M2, M3, M4, M5, M6, M7 - Renewal #2 - \$178,772.40. This should have read - \$178,601.40.

Amerigo A. Anastasia School - A1, A2, A3, A4 - Renewal #2 - \$97,596.00. This should have read - \$97,495.20.

Gregory School - Y1, Y2, Y3, Y4 - Renewal #2 - \$99,522.00. This should have read - \$99,421.20.

George L. Catrambone School - G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13 - Renewal #2 - \$334,432.80. This should have read - \$334,105.20.

High School Regular Rt. - LBHS - Renewal #2 - \$22,379.40. This should have read - \$22,356.00

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

DISCUSSION

Naming of the Historic High School

Mrs. Widdis asked the Board if there would be any consideration in naming the Historic High School after Dr. Chattle. After several brief discussions the Board felt, at this time, to leave it as the Long Branch Historic High School.

Dedication plaque

Dr. Salvatore explained that the plaque at the Historic High School will contain the names of the current Board members.

Board member pictures

Dr. Salvatore asked the Board members to arrive to the Re-organization meeting on January 3, 2017 at 5:45 P.M. in order to take pictures prior to the beginning of the meeting.

Mr. Grant – The tree lighting ceremony went very well.

K. ADJOURNMENT – 9:28 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Mr. Parnell and carried by roll call vote that the Board adjourn the meeting at 9:28 P.M.

Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary